

Club Orientation for new LPC members

Welcome to the Levin Pistol Club Inc. (LPC)

This document has been designed to prepare you to become a probationary / new member.

The LPC has 2 ranges:

1. The .22LR indoor range situated at the LMRC (Levin Miniature Rifle Club) range in Baden Street, Levin. All new probationary members need to start on this range.
2. The Foxton outdoor range which can only be attended by full members with a NZ Firearms licence which has a B or pistol club endorsement. Probationary members can only attend on invitation of and with the LPC trainer present (As part of their LPC training programme).

Please ensure you adhere strictly to the range safety rules and follow the Range Officer's (RO) commands/ instructions to the letter. Shooting pistol in NZ is considered a privilege allowed under the NZ law and by NZ police and the rules are strict.

NOTE: Please ensure you **DO NOT** place any information or photos, regarding your pistol shooting on social media

You are required to register your range attendance on our range register and our planned activities register. The trainer will advise you how to do this.

Every new member has by law 3 attendances as a trial (to establish if you like the sport) for which you need to pay **\$ 30** in total in range fees. This **excludes** any ammunition.

New members who **do not possess a current NZ firearms licence** are required to complete our police check form on their first attendance to the range. This is used to complete a police check, to ensure you are a suitable person to attend our club.

How to apply for probationary membership:

1. Complete your 3 trial attendances.
2. Complete and submit your completed LPC subscription form to the secretary at secretary@levinpistolclub.org.nz.
3. Pay your fees and email the secretary that you have done this.
4. To become a probationary member of the LPC you are required to present yourself to the first available co LPC committee meeting, to explain your reasoning for joining the LPC.

The current subscription fees for 2025- 2026 are Joining Fee **\$ 100** (once only) plus **\$ 295** with an electronic copy of the PNZ Bull shooter magazine or **\$ 305** with a hard copy of the bull shooter. This includes the Pistol New Zealand affiliation fees which are compulsory for every shooter attending a PNZ pistol range.

The bank account number is:

Levin Pistol Club Inc. ANZ ACCOUNT 01-0731-0123207-000.

Please ensure you clearly indicate **your name** under the reference for your payments. Please ensure you pay your fees no later than after your 3rd trial shoot if you would like to join, otherwise we cannot legally let you attend our range.

Once you have done this the club secretary will submit your request for membership to Pistol New Zealand (PNZ) and notify the NZ police that you have become a member of the LPC. PNZ will provide you with a FM1 number and a club ID and you will be able to continue after your 3rd trial attendance. You are required to wear your probationary membership ID card at all times when attending our ranges. From now on you should receive emails from the club and you can access our website via the attached link. www.levinpistolclub.org.nz You will be provided with a LPC training for probationary membership file. This will be signed off by our training officer over the next 6 months.

Please ensure you bring a copy of your probationary membership training file to each shooting session you attend, once you have joined the LPC. This will enable the club trainer to sign your sessions as required.

In accordance with PNZ membership rules, **new probationary members who do not have a current NZ firearms licence, are required to obtain one as soon as possible.** Preferable within 6 months of joining the LPC. Without this you cannot become a full member of the LPC. **All LPC full members are required to have a PNZ range officers' certificate.**

Please ensure you read and familiarise yourself with the PNZ members handbook. Part B of this handbook provides the information you require to pass your Range officer's test. This available from the PNZ site <https://pistolnz.org.nz/app/uploads/2024/01/Members-Handbook-Reviewed-January-2024.pdf>

Please Note: during your probationary period you are only allowed to shoot on the indoor range under direct supervision of a Full LPC member who has a NZ Firearms licence with a B or pistol club endorsement. You are only allowed to shoot on the outdoor range by invitation and direct supervision of one of the LPC trainers.

Levin Pistol Club Indoor Range Rules

- All members and visitors must complete the attendance book on arrival at the clubrooms and prior to going to the range.
- Ensure the clubroom door is kept closed.
- All members must wear their ID current badges. Visitors are provided with a visitors' badge.
- The Levin Pistol Club (LPC) indoor pistol range is under the control of a Pistol New Zealand (PNZ) qualified Range Officer.
- It is imperative that you follow the Range Officers commands failing to do so may result in your removal from the pistol range. Depending on the seriousness of the incident you may be stood down from accessing the club's ranges until there is a decision by the LPC committee on the seriousness of the event.
- Only people who are shooting, are allowed on the range unless you have permission from the range officer.

- All members wait in the club rooms until called upon by the range officer.
- You can only enter the range area if the red indicator light on top of the stairs is off.
- **Nobody is allowed to go to the range when the range is open and the upstairs red indicator light is on.**
- While on the open range it is mandatory to wear eye and ear protection
- Ensure your clothing is enclosed and appropriate for the shooting activity. Para-military clothing or clothing with offensive slogans are not allowed. You should wear enclosed shoes with reasonably flat soles, such as running shoes. These provide good stability. Appropriate dress will protect you and others from your reaction if a hot shell case lands in your shirt or on your foot.
- **Any member or visitor who does not hold a “B” / Pistol club endorsed firearms licence may only shoot a pistol if they are under the immediate supervision of a “B” endorsed licence holder.**
- Pistols are only allowed to be removed from their receptacle and placed on the firing line (the magazine removed, the pistol open and flag in chamber) after the Range Officer has given the command to do so.
- Always keep the pistol pointed in a safe direction, muzzle down range. Never point a firearm at any person, or handle the pistol in such a way as to appear to be pointing it at someone. Ensure you are always aware of the direction the muzzle of your pistol is pointing.
- Do not complete any repairs to your pistol at the firing line. Repairs can only be completed in the designated repair area.
- Ensure you know and understand the Range officer’s commands.
- Only load the pistol at the firing line when you are told to do so by the range officer.
- You are only allowed to raise your pistol and aim it at your target after the Range Officer has given the command to fire.
- You can only fire your pistol after the Range Officer has given the command to fire.
- Put up your hand and wait for the range officer if your pistol malfunctions.
- Once you have completed your firing series you unload your pistol, remove the magazine and place the pistol with the slide open, flag in the chamber and the empty magazine against the pistol on the bench in front of you.
- All the pistols are to be cleared by the Range Officer prior to winding in the targets to patch.
- You can wind the targets in once the Range Officer has given the command to do so.
- Pistols are always cleared by the Range Officer prior to placing them in their receptacle prior to removal from the firing line.
- Ensure you leave the shooting bay and target ready for the next shooter.

PLEASE NOTE: THESE RULES ARE SUBSERVIENT TO THE INDOOR RANGE STANDING ORDERS

Full membership:

Once you have a NZ firearms licence and you have successfully completed the LPC new members training programme. You can after a minimum of 6 months of probationary membership and minimum of 12 planned activities attendances apply for full membership. The trainer and/or club committee may decide that for safety

reasons, you require a longer period than the minimum requirements. This application must be made on the LPC full membership application form. This must be signed by the applicant and the LPC trainer and be submitted to the LPC secretary. The LPC committee will decide if you can become a full member. You will be advised of the outcome by email.

Members who have obtained the full membership status are able to apply to the NZ police for a B or pistol club endorsement. This will enable them to purchase handguns that comply with PNZ rules.

Please note: You cannot become a full member of the pistol club until you have obtained a NZ firearms licence.

LPC Training:

Before you attend the range:

1. Familiarise yourself with the range standing orders and safety requirements.
2. Familiarise yourself with the LPC handguns, this is done with one of the LPC trainers.
3. PLEASE NOTE: You are only allowed to shoot under the direct supervision of one of the LPC trainers or full members appointed by the trainer.

Safety

Safety is important in the pistol shooting sport. Handguns are relatively small and it is easy to move their direction. This increases the potential risks of people getting hurt during the sport, for this reason following the safety rules and regulations to the letter is imperative.

You are only allowed to handle and shoot pistols under the direct supervision of one of the LPC trainers.

Basic handgun shooting safety rules

1. Treat every pistol as loaded.
2. Always point pistols in a safe direction. (Down range).
3. Load your pistol only when you are given the instruction to do so by the Range Officer.
4. Identify your target.
5. Check your firing zone.
6. Do not touch somebody else's handgun without their permission.
7. Avoid alcohol and drugs when handling firearms.

Role of the Range Officer

The Range Officer is in charge of the shooting range and their commands are to be obeyed to the letter. The reason behind this is that the Range Officer is ultimately responsible for anything that goes wrong on the shooting range. You are not allowed to argue with the Range Officer, if there is an issue you can always address this in the club rooms after you finish at the shooting range.

Please note: You are only allowed to enter the range when the range is closed and the upstairs red light is off.

Range Commands

1. The range is open

Shooter's Action: Remove your pistol from its receptacle, place it on the shooting bench with the barrel down range, chamber open. Clear chamber flag inserted and empty magazine against the pistol with the loading side up. (Revolvers with cylinders open. Please note: Ensure you use a device to keep the pistol's chamber open for pistols that cannot be latched). Ammunition can be opened and placed on the shooting bench

2. You may load 5 rounds and make ready

Shooter's actions: Put on eyes and ears protection. Remove your clear chamber flag. Load your magazine, chamber or cylinder. Cock your pistol, ensure your finger is off the trigger while maintaining your shooting arm in a 45 degrees safety angle with the barrel facing down range. You may not place a loaded gun on the shooting bench or raise your loaded pistol for any reason i.e. sighting your target and positioning your body.

3. Are you ready, fire

Shooter's action: Commence firing until you have completed your series, then unload and place your pistol on the shooting bench with the barrel down range, the chamber open and empty magazine against the pistol with the loading side up.

4. You may load 5 rounds for your next series

Shooter's action: Load your magazine, chamber or cylinder. Cock your pistol, ensure your finger is off the trigger while maintaining your shooting arm in a 45 degrees safety angle with the barrel facing down range. You may not place a loaded gun on the shooting bench or raise your pistol for any reason i.e. sighting your target and positioning your body.

5. Cease fire and unload, Shooters step back from the line

Shooters actions: Unload your pistols and magazines. Insert your clear chamber flag. Pistols are placed on the shooting bench with the barrel down range, the chamber open, clear chamber flag inserted and empty magazine against the pistol with the loading side up. (Revolvers with cylinders open). Shooters may remove eye and ear protection and must step back from the firing line. Range officer's actions: Check all weapons/magazines are empty and safe prior to proceeding.

6. The range is closed, you may wind back and patch

Shooter's actions: Wind back targets to the firing line and score as required. Patch and return targets to the shooting position. You may not touch any weapons or magazines.